



වෛද්‍ය විශ්වවිද්‍යාල විද්‍යායතනය
වෘත්තීය තාක්ෂණ විශ්වවිද්‍යාලය
பட்டங்கல பல்கலைக்கழக கல்லூரி
வாழ்க்கைத்தொழில் தொழில்நுட்பவியல் பல்கலைக்கழகக்கல்லூரி
University College of Batangala
University of Vocational Technology

My No: MOE/UCB/FN/PRC/AVR/2026/1
13.03.2026

.....
.....
.....
.....

Dear Sir/Madam,

Quotation Request for Supplying, Installation and Testing of a Audio Visual Recording Studio Items to the University College of Batangala

The University College of Batangala, established under the University of Vocational Technology Act No. 31 of 2008, is inviting quotations for Supplying, Installation and Testing of a Audio Visual Recording Studio to the University College of Batangala. Bidding will be conducted through the National Competitive Bidding Procedure. Therefore, we invite you to send us a quotation according to the given specifications.

Bids must be delivered or sent by registered post to reach the address below on or before 08th April 2026 at 10.00am and late bids will be rejected. Bids will be opened soon after the closing of bids at Board Room of this College.

"Supplying, Installation and Testing of a Audio Visual Recording Studio Items" and the procurement number MOE/UCB/FN/PRC/AVR/2026/1 should be written on the top left-hand corner of the envelope.

All bids shall be accompanied by a Bid security of Rs. 10,000.00 in the form given in the bidding document. Bid security shall be valid up to 105 days from the date of closing of the bids.

The selected bidder is required to furnish a performance bond for the value of 10% from a commercial bank registered in the Central Bank of Sri Lanka.

Director/CEO

Address:

Chairman,

Procurement of Committee

University College of Batangala

Batangala, Panawala,

Eheliyagoda.

වෛද්‍ය විශ්වවිද්‍යාල විද්‍යායතනය - වෛද්‍ය, පනාවල, ඇහේලියගොඩ.
பட்டங்கல பல்கலைக்கழக கல்லூரி - பட்டங்கல, பலவல, எகலியகொட.
University College of Batangala - Batangala, Panawala, Eheliyagoda.
කාර්යාලය } 036-3798485
அலுவலகம் } Office

ප්‍රධාන විධායක නිලධාරී
பிரதம நிறவைநேற்று அதிகாரி }
Chief Executive Officer (CEO)

විද්‍යුත් තැපෑල/ மின்னஞ்சல்/ E-mail: ucbatangala@gmail.com
වෙබ් අඩවිය/ வலைத்தளம்/ Website:

ෆැක්ස්
தொலைநகல் }
Fax

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit quotation for the supply of Goods/ Non Consultancy Services as specified in Section III Schedule of Requirements.
B: Contents of Documents	
2. Contents of Documents	<p>2.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section I V. Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	<p>3.1 The Quotation shall comprise the following:</p> <p>(a) Quotation Submission Form and the Price Schedules;</p> <p>(b) Technical Specifications & Compliance with Specifications.</p>
4. Quotation Submission Form and Price Schedules	<p>4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
5. Prices and Documents	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p> <p>5.3 The applicable VAT shall be indicated separately.</p>

5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with adjustable price shall be treated as non-responsive and may be rejected.

6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods / Non Consultancy Services conform to the technical specifications and standards specified in Section IV, “Technical Specifications & Compliance with Specifications”.</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods / Non Consultancy Services, demonstrating substantial responsiveness of the Goods / Non Consultancy Services to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods / Non Consultancy Services to supply these Goods / Non Consultancy Services in Sri Lanka.</p>
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of sixty (60) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.

D: Submission and Opening of Quotation

10. Submission of Quotation	<p>10.1 Vendors may submit their quotations by mail or by hand in sealed envelopes addressed to the Purchaser and bear the specific identification of the quotation number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, “Data Sheet”, and not later than the date and time as specified in the Data Sheet.
12. Late Quotations	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
13. Opening of Quotations	<p>13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet.</p> <p>13.2 A representative of the bidders may be present and mark his attendance.</p>

E: Evaluation and Comparison of Quotations

<p>14. Clarifications</p>	<p>14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of his quotation. Any clarification submitted by a vendor in respect to his quotation which is not in response to a request by the Purchaser shall not be considered.</p> <p>14.2 The Purchaser’s request for clarification and the response shall be in writing.</p>
<p>15. Responsiveness of Quotations</p>	<p>15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.</p> <p>15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.</p>
<p>16. Evaluation of quotations</p>	<p>16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>16.2 To evaluate a quotation, the Purchaser may consider the following:</p> <ul style="list-style-type: none"> (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (c) price adjustment due to discounts offered. <p>16.3 The Purchaser’s evaluation of a quotation may require the Consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods / Non Consultancy Services.</p>
<p>17. Purchaser’s Right to Accept any Quotation, and to Reject any or all Quotations</p>	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>

F: Award of Contract

<p>18. Acceptance of the Quotation</p>	<p>18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.</p>
<p>19. Notification of acceptance</p>	<p>19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that his quotation has been accepted.</p>

Section II. Data Sheet

IT V Clause Reference	
1.1	The Purchaser is : Chief Executive Officer, University College of Batangala. Address: University College of Batangala, University of Vocational Technology, Batangala, Panawala,Eheliyagoda.
5.1	If the bidder is allowed to quote for lesser number of items than the total number of items specified, indicate the details.
7.3	Manufacturer's Authorization is required.
11.1	Address for submission of Quotation is: Chief Executive Officer, University College of Batangala, University of Vocational Technology, Batangala,Panawala,Eheliyagoda. The deadline for the submission of bids is: Date: 08th April 2026 Time: 10.00 a.m.
13	The quotations shall be opened at the following address: University College of Batangala, University of Vocational Technology, Batangala,Panawala, Eheliyagoda.
16	Other factors that will be considered for evaluation are Warentee pireod, etc.

Additional Clause

20. Source of Funds	Government of Sri Lanka - GOSL
21. Payment	Payment shall be made on original invoices with recommendation and certification of the BEC
22. Liquidated Damages	The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for each week of delay in delivery, at the rate of 0.5% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.

Section III: Schedule of Requirements

Supplying, Installation and Testing of a Audio-Visual Recording Studio Items to the University College of Batangala

Line Item No	Description of goods	Qty.	Unit	Final Destination as specified in BDS	Transportation & any other service	Latest Delivery date	Date
1	Mirrorless Camera	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
	Lens (24-105mm)	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
	Lens (55-210mm)	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
2	Tripod Systems with dolly	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
3	HDMI Cable	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
4	LED Light with Stand	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
5	Softbox with Stand	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
6	Studio Dynamic Microphone	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
7	Microphone Boom Arm	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
8	XLR Cable (7m)	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
9	USB Audio Interface	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
10	Closed back over ear headphone	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	

Line Item No	Description of goods	Qty.	Unit	Final Destination as specified in BDS	Transportation & any other service	Latest Delivery date	Date
11	Wireless Compact digital mic system	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
12	Streaming Encoder	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
13	Fabric Green Screen	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
14	Studio Table (Oval top)	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
15	Studio Table (for control equipment)	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
16	Low back swivel chair	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
17	Dry Cabinet	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
18	Video Monitor	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
19	Audio Monitor	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
20	Portable Sound Recorder	1	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
21	SD/SDHC/SDXC Cards(128GB)	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	
22	SD/SDHC/SDXC Cards(16GB)	2	Nos.	UCB	Should by Supplier	within 30 days from date of Acceptance	

Name of the Bidder:

Company Seal:

Date :

Important Aspects

1. Level of use: The system should support to record and deliver content in the social media, web based and natrowcasting platforms . Professional or broadcasting quality delivery is not a primery requirment.
2. Testing and Commissioning:
 - Standard testing protocols shall be implemented to validate the functionality of each component and the overall system.
 - Commissioning ensures all the systems are ready for production
3. Comprehensive Local Training:
 - The selected company shall conduct thorough training sessions for departmental staff related to theopreations of the systems.
 - This training shall cover equipment operation, basic maintenance, basic troubleshooting, empowering staff to confidently manage the studio independently.

List of Equipment & Estimated Cost for Video Production and Streaming Equipment System

No.	Item	Description	Quantity	Estimated Cost (LKR)
Camera and related accessories				
1	Mirrorless Camera	1.1 Mirrorless Camera with lens and other accessories (Including 64GB Class 10 Memory Card)	1 package	
	Lens	24 - 105 mm	1	
		55 - 210 mm	1	
2	Tripod systems with dolly	Fluid Head	1	
3	HDMI Cable	Professional, 10m	1	
Lighting				
4	LED light with stand	60 W, ~13,000 lux	2	
5	Softbox with stand	80 cm Octagonal	2	
Sound				
6	Studio dynamic Microphone	Cardioid directional	2	
7	Microphone Boom Arm		2	
8	XLR Cable	7 meter	2	
9	USB Audio Interface		1	
10	Closed back over ear headphone	Professional	2	
11	Wireless compact digital mic system	for mirrorless camera	2	
Furniture and other				
12	Streaming Encoder	For streaming video sources in Social media	1	
13	Fabric green screen	9x15 feet with stands	1	
14	Studio table	Oval top	1	

No.	Item	Description	Quantity	Estimated Cost (LKR)
15	Studio table	for control equipment	1	
16	Low back swivel chair		2	
17	Dry Cabinet		1	
18	Video monitor		1	
19	Audio monitor		2	
20	Portable sound recorder		1	
21	SD/SDHC/SDXC Cards	128 GB	2	
22	SD/SDHC/SDXC Cards	16 GB	2	
Total estimated cost				

Proposed Video Production and Streaming Equipment System for IRD

Technical Specifications

1. Mirroless Camera

No.	Description	Minimum requirements	Bidder's Compliance (Yes/No)	
Imaging				
1	Imaging Sensor Type	APS-C CMOS (or equivalent)		
2	Minimum Resolution	24 Megapixels or higher		
3	Image Stabilization	Specify		
4	Low-Light Performance	ISO range expandable up to 51,200 or higher		
Lens (24-105mm)				
5	Focal length range	24-105mm		
6	Lens speed	f/4- 22 or specify		
7	Focus control	Auto and Manual		
8	Zoom Control	Manual		
9	Image Stabilization	Specify		
Lens (55-210mm)				
	Focal length range	55 - 210 mm		
	Lens speed	f/4- 22 or specify		
	Focus control	Auto and Manual		
	Zoom Control	Manual		
	Image Stabilization	Specify		
Audio Video Capturing				
11	Resolution	4K UHD		
11	Frame Rates	24fps, 25fps, 30fps / specify		
12	Built-In Microphone	Required		
13	External Microphone Input	3.5mm stereo mini-jack		
14	Recording Media	SD/SDHC/SDXC Cards (UHS-I/II compatible)		
Interface and I/O				
15	HDMI Output	Required		
16	USB-C Port	Required		
Monitoring				
17	View Finder	Buit-in		
18	LCD Screen	Required		
Working conditions				
19	Operating Temperature	0 to 42°C		
20	Storage Temperature	-5 to 45°C		
21	Operating Humidity	40% and above		
22	Storage Humidity	Between 35% - 65%		
Other				
23	Battery Type	Rechargeable Li-ion (as per camera make)		

24	Shoe Mount	Standard hot shoe		
25	Tripod Mounting	Specify		
Accosorries				
26	Carrying Case	01		
27	64GB Class 10 Memory Card	02 nos. (reputed brand)		
28	Batteries	02 (same as the camera make)		
29	Battery Charger	01 (same as the camera make)		
30	Cleaning Kit	01		
General				
31	Make	Should be stated by the bidder		
32	Model	Should be stated by the bidder		
33	Year of manufacture	2023/2024 or better		
34	Country of origin	Should be stated by the bidder		
35	Warranty period	Three (03) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

2. Tripod system with dolly (for mirrorless camera)

	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
Tripod and head				
1.	Maximum Pay Load	3Kg		
2.	Height Range	Min - 41" Max - 60" (Approx.)		
3.	Material	Please specify		
4.	Leg Design and Stability	Extendable legs in three leg sections		
5.	Leg lock type	twist Locks		
6.	Head Type	Fluid Head		
7.	Platform	Quick release camera plate		
8.	Pan Range	360°		
9	Tilt Range	+ 90°/ -75°		
10	Pan and Tilt locks	Positive lock calliper brake system		
11	Pan Handles	1		
12	Spreader	Compatible to the tripod dimensions		
13	Quick Release System	Quick release tilt lock pin		
Dolly				
14	Footprint Diameter	Compatible with the tripod		
15.	Maximum Payload Capacity	6kg		
General				
16	Colour	Black		
17	Make	Should be stated by the bidder		
18	Model	Should be stated by the bidder		
19	Year of manufacture	2023/2024		
20	Country of origin	Should be stated by the bidder		
21	Warranty period	Three (03) year comprehensive/ Specify. Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

3. HDMI Cable

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
Important				
01. Durability: Cables and all the other material and accessories should durable to withstand frequent use and handling in a studio environment.				
02. Flexibility: All the cables should be flexible enough for easy routing and management.				
03. Quality: High-quality materials and construction to ensure reliable signal transmission and longevity.				
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
01	Length	10 m		
02	Make	Should be stated by the bidder		
03	Model	Should be stated by the bidder		
04	Year of manufacture	Should be stated by the bidder		
05	Country of origin	Should be stated by the bidder		
06	Warranty period	Should be stated by the bidder		

4. LED light with stand and cable

#	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Power	60 Watts		
02	Illumination	Approx. 13,000 Lux at 3.3 feet		
03	Light Source	LED		
04	Color Temperature	Adjustable or specified by bidder (if applicable)		
05	CRI/TLCI	95+		
06	Beam Angle	Wide beam for even lighting (specify if needed)		
07	Control	Manual or digital brightness and temperature controls		
08	Power Source	AC power with optional battery option (if applicable)		
09	Stand	Height adjustable stand		
General				
10	Make	Should be stated by the bidder		
11	Model	Should be stated by the bidder		
12	Year of manufacture	Should be stated by the bidder		

13	Country of origin	Should be stated by the bidder		
14	Warranty period	Two (02) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

5. LED soft box light with stand and cable

#	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Type	LED Octa Light with Softbox		
02	Color Temperature	Bi-color adjustable (3200K-5600K)		
03	CRI/TLCI	95+		
04	Beam Angle	Wide beam angle (120°) for soft, even lighting		
05	Output Power	Approx. 720 Lux at 3.3 feet		
06	Control	Manual brightness and temperature adjustments		
07	Power Source	AC-powered with optional battery compatibility		
08	Mounting	Mounted on a height-adjustable light stand		
09	Accessories	Includes honeycomb grid, collapsible softbox , Height adjustable stand and power cable		
General				
10	Make	Should be stated by the bidder		
11	Model	Should be stated by the bidder		
12	Year of manufacture	Should be stated by the bidder		
13	Country of origin	Should be stated by the bidder		
14	Warranty period	Two (02) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

06. Studio Cardioid dynamic microphone

	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Frequency Response:	40 Hz - 17 kHz		
02	Sensitivity: -	50 dBV/Pa or better		
03	Impedance	150-300 ohms		
04	Build Quality:	please specify the material		
05	Connectivity:	XLR balanced output		
06	Accessories	Carrying Case 01 Pop Filters 01 Windshield 01 Shock mount 01 Other mounting accessories		
07	Make	Please specify		
08	Modal	Please specify		
09	Country of Origin	Please specify		
10	Warranty	Preferred 2 Years Comprehensive /Specify		

07. Studio Microphone Boom Arms (Adjustable Desk-mounted mic holders)

	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Mount Type:	Desk-mounted clamp/ Please specify		
02	Reach:	Minimum 70 cm horizontal/vertical extension		
03	Weight Capacity:	1.5Kg		
04	Cable Management:	Please specify		
05	Material:	Steel or aluminum construction/ Please specify		
06	Accessories	Carrying Case, Other mounting accessories		
07	Make	Please specify		
08	Modal	Please specify		
09	Country of Origin	Please specify		
10	Warranty	Preferred 2 Years Comprehensive /Specify		

8. XLR Cable

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
Important				
Durability: Cables and all the other material and accessories should durable to withstand frequent use and handling in a studio environment.				
Flexibility: All the cables should be flexible enough for easy routing and management.				
Quality: High-quality materials and construction to ensure reliable signal transmission and longevity.				
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
01	Make	Should be stated by the bidder		
02	Model	Should be stated by the bidder		
03	Year of manufacture	Should be stated by the bidder		
04	Country of origin	Should be stated by the bidder		
05	Warranty period	Should be stated by the bidder		

09. USB Audio Interface

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Interface Type	External, USB connection (USB 2.0 or higher)		
02	Form Factor	Desktop or portable; robust construction		
03	Operating System Compatibility	Current major versions of Windows		
04	Analog Inputs (Preamps)	Minimum 2 combined XLR/TRS inputs with microphone preamplifiers		
05	Input Preamplifier Type	Clean, low-noise preamps with adequate gain for standard microphones (e.g., ≥ 50 dB)		
06	Phantom Power	+48V phantom power capability, switchable		
07	Instrument/Line Inputs	Switchable Hi-Z (instrument) input capability on at least one input channel		
08	Analog Outputs (Main)	Minimum 2 Balanced TRS		

		or XLR main monitor outputs		
09	Headphone Output	Minimum 1 independent Stereo Headphone Output with dedicated level control		
10	Monitoring	Direct/Zero-latency Monitoring capability (hardware-based)		
11	Analog-to-Digital (A/D) and Digital-to-Analog (D/A) Converters	High-quality converters for clear audio		
12	Power Source	USB bus-powered preferred, or external power supply provided		
13	Chassis Material	Durable metal or high-impact plastic construction		
14	Connectivity	Standard USB cable (e.g., USB-A to USB-C, or similar) included		
15	Make	Please specify		
16	Model	Please specify		
17	Country of Origin	Please specify		
18	Warranty	Preferred 2 Years Comprehensive / Specify		

10. Closed back over ear headphone

	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
1.	Type:	Closed-back, circumaural (over-ear)		
2.	Frequency Response	15 - 28,000 Hz		
3.	Sensitivity:	99 dB		
4.	Impedance:	38 ohms		
5.	Cable:	Detachable coiled cable (1.2 m) and straight cable (3.0 m)		
6.	Connector:	Gold-plated stereo 1/8" (3.5 mm) connector		
General				
7.	Make	Should be stated by the bidder		
8.	Model	Should be stated by the bidder		

9.	Year of manufacture	2023/2024		
10.	Country of origin	Should be stated by the bidder		
11.	Warranty period	Three (03) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

11 Wireless compact digital mic system (For Interviews, Vlogs & Podcasts)

No.	Description	Minimum Requirements (Based on RODE Wireless ME Specs)	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
System				
1.	Wireless Technology	2.4 GHz Digital Transmission		
2.	Microphone Type	Built-in Omnidirectional Condenser in both TX and RX		
3.	Operating Range	Up to 100m (328ft) line-of-sight		
4.	Transmitter Input	1 x 3.5mm TRS (for external lavalier)		
5.	Receiver Outputs	1 x 3.5mm TRS Analog Output AND USB-C Digital Output		
6.	Type	Clip-on		
General				
7.	Make	Should be stated by the bidder		
8.	Model	Should be stated by the bidder		
9.	Year of manufacture	2024 or later		
10.	Country of origin	Should be stated by the bidder		
11.	Warranty period	One (01) year comprehensive, Bidder should provide a workable solution for repairs and cover transportation.		

12. Streaming Encoder (For stream video sources in Social media)

#	Description	Minimum requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
01	Input Video Format	Supports HD/ UHD input (up to 1080p60) via HDMI or SDI.		
02	Output Format	H.264 or H.265 encoding for efficient streaming.		
03	Streaming Protocols	RTMP, RTMPS, RTSP, and HLS support for compatibility with platforms like YouTube and Facebook		

04	Audio Input	Embedded audio via HDMI/SDI or separate analog audio input (3.5mm/TRS/XLR).		
05	Network Connectivity	Ethernet (RJ45) port with support for DHCP or static IP configuration.		
06	Web based Control Options	Please specify		
07	Recording Capability	Optional recording to external USB storage or SD card is required		
08	Power Supply	Please specify		
09	Mounting Options	On the cosole/Desk		
10	LED Indicators	Status lights for power, streaming, and error notifications.		
11	Firmware Updates	Please specify		
12	Cooling	Please specify		
General				
13	Make	Should be stated by the bidder		
14	Model	Should be stated by the bidder		
15	Year of manufacture	Should be stated by the bidder		
16	Country of origin	Should be stated by the bidder		
17	Warranty period	Two (02) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vender must do the transportation of the unit.		

13. Fabric green screen (9x15 feets with stands)

No	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
Backdrop (Screen) Specs				
1.	Screen Dimensions	9 x 15 feet		
2.	Fabric Material	Heavy-duty, non-reflective (matte) Muslin Cotton or high-density Polyester		
3.	Color	ChromaKey Green		
4.	Seams	Seamless construction (for the entire 9x15 ft area)		
5.	Finish/Features	Non-glossy, wrinkle-resistant, with sewn-in pole pocket (sleeve) on the 9 ft edge.		
Stand (Support System) Specs				
6.	Max Height	10 ft (Must exceed the 9 ft screen height)		
7.	Max Width	15ft (Must match the 15 ft		

		screen width)		
8.	Construction	Heavy-duty Aluminum Alloy / steel or suitable		
9.	Load Capacity	Sturdy enough to securely support the 9x15 ft fabric when fully extended		
10.	Portability	Must be fully collapsible and include a dedicated carrying/transport bag		
General				
11.	Make	Should be stated by the bidder		
12.	Model	Should be stated by the bidder		
13.	Warranty period	Three (03) year comprehensive, Bidder should provide a workable solution, if the unit is taken out for repairs and vendor must do the transportation of the unit.		

14. Studio table - Oval top

15. Studio table - for control

16. Dry Cabinet

No.	Description	Minimum Requirements (for Electronic 30L Dry Cabinet)	Bidder's Compliance (Yes/No)	Bidder's Catalogue No.
Performance (Humidity Control)				
1	Capacity (Volume)	30 Liters nominal		
2	Humidity Control Type	Automatic electronic dehumidification (no desiccant replacement required)		
3	Adjustable RH Range	Minimum adjustable range must include 35% RH to 60% RH		
4	Optimal Storage RH	Capable of maintaining the ideal storage range of 44% RH to 55% RH		
5	Humidity Display	External Digital LCD or LED display for real-time Relative Humidity (RH) and Temperature.		
Construction & Features				
6	Exterior Construction	Sealed body made of sturdy material with an air-tight sealing door.		
7	Door	Tempered Glass door with an air-tight magnetic or rubber seal.		
8	Security	Lockable door mechanism (Keyed		

		or Combination lock please specify)		
9	Shelving	At least one (1) adjustable and removable shelf/ tray, with protective padding.		
10	Input Power	Multi-voltage (As per the SL standards)		
Electrical & General				
11	Make	Should be stated by the bidder		
12	Model	Should be stated by the bidder		
13	Warranty period	Three (03) year comprehensive for the cabinet structure and dehumidification system.		

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
Important				
01	Durability: Cables and all the other material and accessories should durable to withstand frequent use and handling in a studio environment.			
02	Flexibility: All the cables should be flexible enough for easy routing and management.			
03	Quality: High-quality materials and construction to ensure reliable signal transmission and longevity.			
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
	Make	Should be stated by the bidder		
	Model	Should be stated by the bidder		
	Year of manufacture	Should be stated by the bidder		
	Country of origin	Should be stated by the bidder		
	Warranty period	Should be stated by the bidder		

18. Video monitor

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
01	Resolution	1920 x 1080 or better		

02	Input/ output	4K HDMI/ 3G-SDI/		
03	Screen type	IPS		
04	Contrast ratio	1200:1 or better		
05	Colour	16M or better		
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
	Make	Should be stated by the bidder		
	Model	Should be stated by the bidder		
	Year of manufacture	Should be stated by the bidder		
	Country of origin	Should be stated by the bidder		
	Warranty period	Should be stated by the bidder		

19. Audio monitor

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
01	Speaker type	Two way active near field		
02	Freequency resoponse	67Hz - 22kHz		
03	Components	LF (4" Cone) or better		
		HF (0.8" Dome) or better		
04	Input power	220V - 240V, 50Hz		
05	Output power	22W		
06	Maximum output Level	99dB		
07	I/O Connectors	XLR/ TRS		
08	Dimension	6" x 10" x 6" (Approx.)		
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
	Make	Should be stated by the bidder		
	Model	Should be stated by the bidder		
	Year of manufacture	Should be stated by the bidder		
	Country of origin	Should be stated by the bidder		

	Warranty period	Should be stated by the bidder		
--	-----------------	--------------------------------	--	--

20. Portable digital sound recorder

#	Description	Minimum Requirements	Bidder's Compliance (Yes/No)	Bidder's Catalogue No
01	Input	Dual XLR/ Standard/ 1/4"		
02	Output	3.5mm stereo headphone		
03	Channel	4 Channel		
04	Built-in stereo mic	XY		
05	Recording media	SD/SDHC/SDXC Cards (UHS-I/II compatible)		
General				
Responses to all the requirements not specified here should be provided in a supplementary document corresponding to each item, material, or accessory.				
	Make	Should be stated by the bidder		
	Model	Should be stated by the bidder		
	Year of manufacture	Should be stated by the bidder		
	Country of origin	Should be stated by the bidder		
	Warranty period	Should be stated by the bidder		

Section V

Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No Alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To: Chief Executive Officer, University College of Batangala, Batangala, Panawala, Eheliyagoda.

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements, the following Goods / Non Consultancy Services;
- (c) The total price of our quotation including any discounts offered is:
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 9.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 12.1, and it shall remain bidding up on us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed: [insert signature of person whose name and capacity are shown]

.....

Name: [insert complete name of person signing the Bid Submission Form]

.....

Dated:.....

Price schedule

Supplying, Installation and Testing of a Audio-Visual Recording Studio Items to the University College of Batangala

Line Item Number	Description of Goods	Qty And Unit	Unit Price (Rs.) (inclusive of Duties, Sales and Other Taxes) Excluding Vat	Sub Total Price (Rs.) Excluding VAT	VAT (Rs.)	Total Price (Rs.) Including VAT
1	Mirroless Camera	1				
	Lens (24-105mm)	1				
	Lens (55-210mm)	1				
2	Tripod Systems with dolly	1				
3	HDMI Cable	1				
4	LED Light with Stand	2				
5	Softbox with Stand	2				
6	Studio Dynamic Microphone	2				
7	Microphone Boom Arm	2				
8	XLR Cable (7m)	2				
9	USB Audio Interface	1				
10	Closed back over ear headphone	2				

Price schedule

Supplying, Installation and Testing of a Audio-Visual Recording Studio Items to the University College of Batangala

Line Item Number	Description of Goods	Qty And Unit	Unit Price (Rs.) (inclusive of Duties, Sales and Other Taxes) Excluding Vat	Sub Total Price (Rs.) Excluding VAT	VAT (Rs.)	Total Price (Rs.) Including VAT
11	Wireless Compact digital mic system	2				
12	Streaming Encorder	1				
13	Fabric Green Screen	1				
14	Studio Table (Oval top)	1				
15	Studio Table (for control equipment)	1				
16	Low back swivel chair	2				
17	Dry Cabinet	1				
18	Video Monitor	1				
19	Audio Monitor	2				
20	Portable Sound Recorder	1				
21	SD/SDHC/SDXC Cards(128GB)	2				
22	SD/SDHC/SDXC Cards(16GB)	2				
Grand Total						

Signature:

Date:

Name:

Company Name & Address:

Company Seal:

We agree to supply & maintenance the above services in accordance with the technical specifications for a total contract price of Rupees..... (Amount In figures) with VAT (..... amount in words.....) within the period specified in the Invitation for Quotations.

We also confirm that the warrantee/guarantee specified shall apply to the offered goods.

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:

To: Chief Executive Officer, University College of Batangala.

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]